



ON MY TIME

TRAINING

PROGRAM OVERVIEW

This program is designed for individuals, departments or other organizations to build a training program that fits their needs and timeline.

Departments can determine which training programs they would like their members to take and this programs gives them credit towards the requirements needed to test for Firefighter I or Firefighter II.

The program is an administrative adaptation of the currently allowed system which makes it administratively easier to complete.



WHO IS ELIGIBLE TO TAKE THE “ON MY TIME” PROGRAM

Anyone is eligible to go through the “On My Time” program

Online training programs are free and available for anyone with an internet connection, the only requirement is to be registered with a RespondNH account

Skills training is also open to anyone, individuals and departments can work with a State Fire Instructor to conduct the skills portion. There is no affiliation requirement.

ONLINE TRAINING PROGRAMS

All Firefighter I and II content is available free and online at:

www.nhfaemslearning.org

Students must be registered at www.respondnh.org to be able to take these online courses

At the completion of each module the student will receive an email with their certificate and the training will be logged on their official state transcript via www.respondnh.org

ONLINE LEARNING ACADEMY

New Hampshire Fire Academy & EMS

Self-Enroll Courses Dashboard My courses Site administration Support

Firefighter I Online Modules Sort (none) Search

All sub-categories

EMS


Instructor

Firefighter I Online Modules

Firefighter II Online Modules

Fire

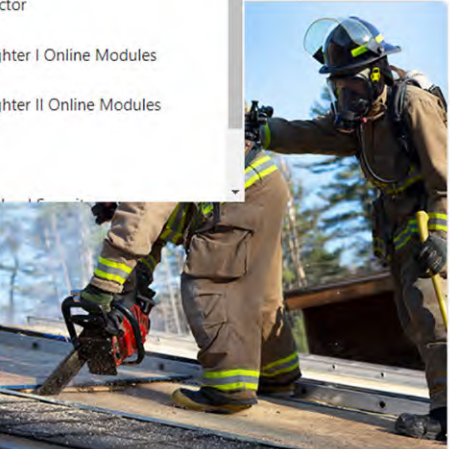
My Courses Courses



Firefighter I Online Modules ★★★★★

Firefighter I: Water Supply Online


View more



Firefighter I Online Modules ★★★★★☆

Firefighter I: Ventilation Online

View more



Firefighter I Online Modules ★★★★★

Firefighter I: Tools & Air Monitoring Equipment Online

View more

BEFORE YOU GET STARTED WITH THE SKILLS

Students must have a valid medical release before starting the skills portion. This should be uploaded to their RespondNH profile

Corresponding online content shall be successfully completed prior to attending the skills portion

Students should be working on completing the prerequisite training for the certification level they are working towards

WHO IS A STATE FIRE INSTRUCTOR?

A State Fire Instructor meets the requirements set forth by the Fire Standards and Training Commission and are eligible to teach FSTC training programs

Main differences:

- Certification in Instructor I
- State Fire Instructor
- Staff Instructor

Certified in Instructor I

Individuals who have taken the Fire and Emergency Service Instructor I training program and have successfully passed the Certification exam

These individuals ARE NOT eligible to teach Fire Standards and Training Commission approval curriculum to include the “On My Time” program

State Fire Instructors

Individual must be certified in the Firefighter I and/or II

Individual must be certified in Fire and Emergency Services Instructor I

Attend a Firefighter I & II Endorsement program

Successfully complete the mentoring requirements

These individuals ARE eligible to teach Fire Standards and Training Commission approval curriculum

Staff Instructors

Staff Instructors is an employment designation by the NH Fire Academy

A requirement to be a Staff Instructor is to first be a State Fire Instructor

These individuals ARE eligible to teach Fire Standards and Training Commission approval curriculum

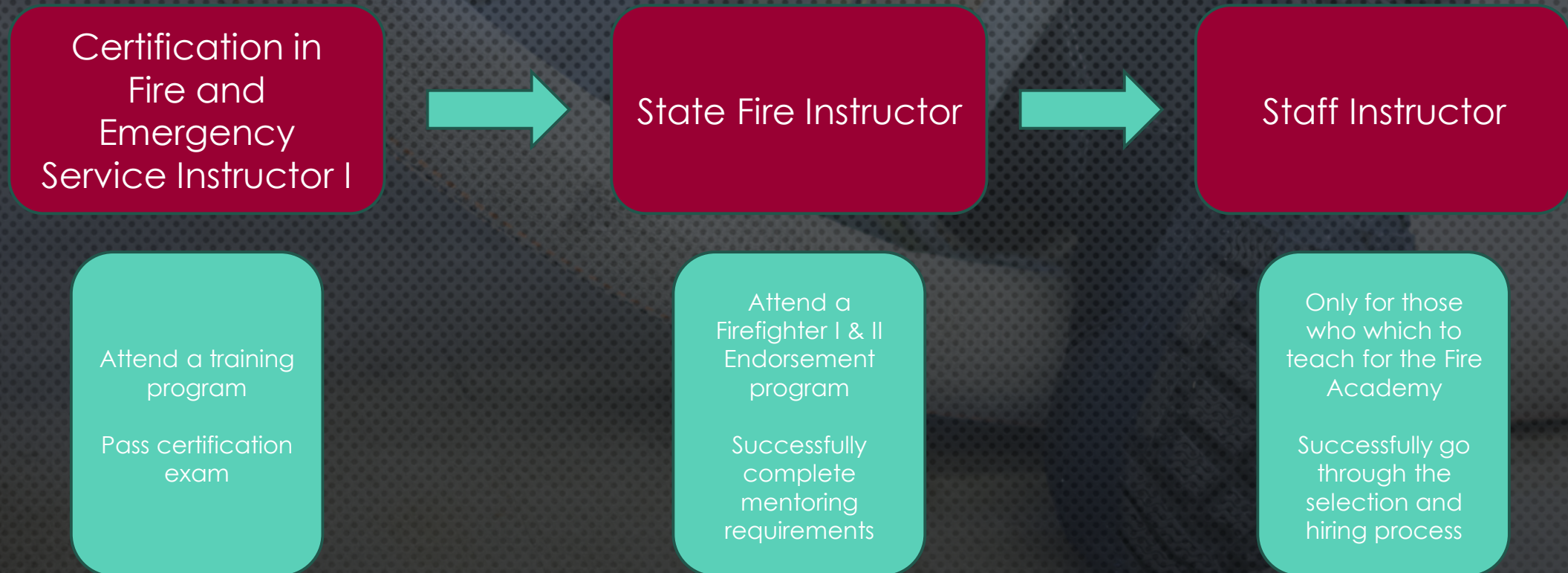


Instructor Caution

Before utilizing an individual as an instructor for the “On My Time” program, please verify their eligibility with your Field Captain

Any training conducted by an instructor who is not a current State Fire Instructor will not be considered valid and students will not receive credit for their training

Instructor Progression



Questions about Instructors

All State Fire Instructors can see their current status under this certification tab on their RespondNH profile

State Fire Instructors annually (by June 30th each year) must either teach in 3 FSTC approved training programs or participate in the instructor continuing education program to remain active

If you have questions or would like more information on becoming a State Fire Instructor, please contact us a fireemsinstructors@dos.nh.gov

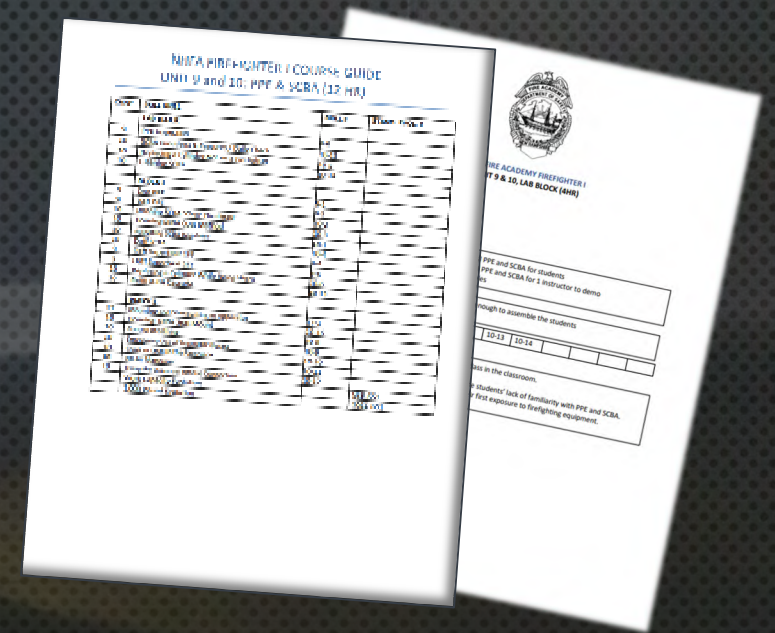
SKILLS TRAINING PROGRAM STANDARD EVOLUTIONS

State Fire Instructors are required to follow the outlined curriculum in the standard evolutions

The current standard evolutions can be found at:

<https://nhfa-ems.com/curricula/>

There is no required sequence of delivery, however it is recommended to provide training that builds on future modules



STATE FIRE INSTRUCTOR RESPONSIBILITIES

Verification the student has a valid medical release and has completed the corresponding online training program

Verification can be done via the student RespondNH profile or having the student print their certification and training transcripts under their profile

Teach the students the required skills outline in the Standard Evolution

A proper instructor-to-student ratio must be maintained with State Fire Instructors (Standard Evolution instructor ratio is based on 24 students)

STATE FIRE INSTRUCTOR RESPONSIBILITIES CONT.

Those that are not State Fire Instructors may assist in the training but cannot be counted as part of the instructor-to-student ratio

Upon completion of the skills module the State Fire Instructor shall submit the required Skills Verification form to the Fire Academy so the training can be properly documented and added to the students State training record

SKILL COMPLETION

Student Name and NELP or EMS License #

Initial the skills module(s) that were completed

A student does not need to finish all skills modules, verification forms are encouraged be submitted at the completion of each skills module

Instructor signature, date and State Fire Instructor number



New Hampshire Department of Safety
Division of Fire Standards and Training & Emergency Medical Services
Mailing: 33 Hazen Drive, Concord, NH 03305 Physical: 98 Smokey Bear Boulevard, Concord, NH
Phones: (Toll free) 800-371-4503 (Local) 603-223-4200 (Fax) 603-271-1091 Email: fstems@dos.nh.gov

On My Time Firefighter I Skills Verification

Student Name

NELP / EMS License Number (Required, this can be found under the student's profile at www.respondnh.org)

Please initial each course in which student has successfully completed all the standard evolutions skills.

- ____ Health and Wellness Skills
- ____ PPE & SCBA Skills
- ____ Fire Behavior Skills
- ____ Building Construction and Utilities Skills
- ____ Communications Skills
- ____ Portable Extinguisher Skills
- ____ Tools and Equipment Skills
- ____ Ropes and Knots Skills
- ____ Air Monitoring Skills
- ____ Search and Rescue Skills
- ____ Forcible Entry Skills
- ____ Firefighter Survival Skills
- ____ Ladders Skills
- ____ Ventilation Skills
- ____ Salvage and Overhaul Skills
- ____ Water Supply Skills
- ____ Fire Attack and Hose Skills
- ____ Forestry Skills
- ____ Fire Suppression Skills

By initialing above and signing below, I, as a State Fire Instructor, attest the above student has successfully completed all skills listed in the standard evolutions to a satisfactory level.

Signature

Date

Name (Please print)

State Fire Instructor Number (Required, this can be found under the instructor's certifications at www.respondnh.org)

NHFSSTEMS Firefighter I Skills Verification September 2023

TRAINING VS. CERTIFICATION TESTING

This program focuses on the training portion of the certification process

Certification testing is conducted only by the NH Fire Academy

Once the student has completed all the online and skills modules and has met the prerequisites, they are eligible to take the full written and full practical examinations

Students should contact the Division as 603-223-4200 to register for Monthly Testing when they are prepared to test

CERTIFICATION

Upon successfully passing both the written and practical examinations, the student will be issued a NH ProBoard Firefighter I or Firefighter II certification.

This is the same certification that is awarded to students that attend a traditionally delivered training program by the Fire Academy





COMPENSATION AND COVERAGE OF INSTRUCTORS

Compensation and insurance coverage for the skills portion needs to be coordinated between the State Fire Instructor and the individual or organization requesting the training

There is no compensation and insurance coverage supplied by the State of NH

FIRE ACADEMY PROPS

Each department has the ability to utilize either the Concord or Bethlehem facilities, or mobile props at no cost 2 times per year. The Fire Academy will provide the operators for the equipment to be utilized with your State Fire Instructor.

During your department utilization, training can be tailored to cover the required skills in the more complex modules.

Contact for Field Captain for availability



KEYS TO SUCCESS

1. Students complete the required online content
2. Students have valid medical releases
3. Utilization of an Active State Fire Instructor
4. Ensure the Standard Evolutions are being followed
5. Paperwork follow through



QUESTIONS

If you have questions about the “On My Time” program, please contact your Field Captain

The background features a photograph of a person's legs in a field, possibly during a hike or run. The image is overlaid with a dark, semi-transparent halftone dot pattern. The colors are muted, with greens and browns visible through the dots.

THANK

YOU